

ACSCC Policies and Procedures

EXECUTIVE MEETINGS

The Executive shall hold meetings at least four times a year. These meetings should be held approximately 10-14 days prior to a Regular General Meeting. Approved by membership April 2022

MEMBERSHIP APPLICATIONS

Applications for membership shall first be sent to the Director for the region in which the application is submitted. The Director shall review the application and forward the application to the Secretary within 10 days of receipt. The Secretary upon receipt of the membership application shall send out the membership application to the regular voting members as soon as possible. The regular voting members shall have 30 days to review and raise any objections. After the 30-day review period the approval of the application will be published in the next issue of the Club's newsletter. Approved by Membership April 2022

FINANCIAL SUPPORT FOR ACSCC EVENTS

The National Club (American Cocker Spaniel Club of Canada) shall provide financial support for those regions of the club that host a National Specialty Event held in accordance with our Constitution and By-Laws. Requests for grants shall be made in writing to the ACSCC Executive. Approved by membership April 2022

FINANCIAL SUPPORT FOR EVENTS HELD BY AMERICAN COCKER SPANIEL CLUBS RECOGNIZED BY THE CKC.

In an effort to promote and support our breed across Canada, the National Club will entertain applications for financial support from any American Cocker Spaniel Club recognized by the CKC that is holding a CKC sanctioned event. Such applications will be reviewed on a case-by-case basis. Approved by Membership April 2022

ACSCC NEWSLETTERS

The club shall, where and when possible, produce four issues of the Club Newsletter each year: one issue each quarter. Approved by Membership April 2022 Amended November 2022
Website: Members Only Section The ACSCC will establish a "Members Only" section on the ACSCC Website. It will contain the Newsletter and other material deemed sensitive information. Members will be able to access the section with a password. Approved by membership July 2022

ACSCC EVENTS

Members and Regional Directors are encouraged to hold events such as, but not limited to, Regional Specialties, Fun Matches, Sanction Matches, Fun Days, etc. under the banner of the National Club (ACSCC) and with the National Club's approval. Approved by membership July 2022.

PRESIDENT ATTENDANCE AT NATIONAL SPECIALTY

The National Club will pay all reasonable expenses to send the National President or his/her delegate to the National Specialty provided the person is not an exhibitor or has not entered a dog in the Specialty or in any other show connected to the event. Approved by membership July 2022

FINANCIAL ACCOUNTABILITY

All monies raised and expended under the banner of the American Cocker Spaniel Club of Canada shall be reported to the Club Treasurer as soon as possible after the completion of any event held under the ACSCC banner.

Regions which have set up their own accounts under the ACSCC name will continue to keep their monies in these accounts so long as they continue to use the monies for the ACSCC events. Each Regional Director (or designate) shall be responsible for providing a written financial report within 60 days of a ACSCC event.

This policy shall not replace, change or modify the intent of any section of the Club's Constitution and By-Laws, current edition. Approved February 2023

DELINEATION BETWEEN ONTARIO NORTH & SOUTH

The delineation line between Ontario North and Ontario South shall be North Bay. Members living north of North Bay shall be designated as part of Ontario North. Those living south of North Bay will be in Ontario South.

This is the same delineation used by the province of Ontario. Approved by Membership June 12, 2023

POLICY AND PROCEDURE FOR THE ACSCC NATIONAL SPECIALTY

In accordance with ACSCC's Constitution and By-Laws the club holds a National Specialty each year. The following guidelines are therefore recommended:

Each year the ACSCC Executive will put out a call to the Regions and their members seeking interest in hosting the National Specialty. The Director in each region shall poll their members to gauge interest. Approved by Membership June 12, 2023

If there is interest, members in those Regions shall select local clubs in their area that are willing and able to act as host for the ACSCC National. Those members will then select their choice of a host Club.

All bids for the National must be submitted in writing one year in advance of the time for any application to be received and approved by the Canadian Kennel Club.

If more than one region applies to host the National, the Executive will make every effort to rotate the location of the Specialty between Regions West of Ontario and East of Manitoba. This mirrors a similar policy within CKC.

In contemplating a bid, Directors and members in a region shall consider the following:

1. Are there sufficient ACSCC members in the Region who are willing to help plan, organize and assist in hosting a Specialty?
2. Does the host Club offer CKC Performance events in addition to Conformation?
3. Does the host Club provide a choice of judges from its panel?
4. Does the Region have the resources to bring in a separate judge, if necessary?
5. Does the host Club offer indoor or outdoor venues for the Specialty?
6. Does the host Club offer a rebate for Specialty entries?
7. Does the host club provide rosettes and ribbons for all official and unofficial classes?
8. Does the host Club provide Show Secretary services?
9. Does the host Club provide a Ring Steward?
10. Does the host Club provide a separate catalogue?
11. Does the host Club provide a separate set-up area for exhibitors?
12. Does the host Club offer a separate meeting area or room?

Once a Region and its members have decided on a host Club, it shall submit that bid and all relevant information to the ACSCC Executive.

The Executive will then consider all submissions and make its recommendation. That recommendation will be presented to all Club members at the next General Meeting.

ACSCC members will then vote whether to accept the recommended Region and host Club to host the National Specialty. Approved by Membership June 12, 2023